D188: DEMO OF ISO/IEC 17029:2019 DOCUMENT KIT `Price 1299 USD`

Complete editable document tool kit

(Manual, procedures, exhibits, SOPs, forms etc.)

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Chapter-1.0 CONTENTS ISO/IEC 17029:2019 DOCUMENT KIT FOR CONFORMITY ASSESSMENT-VALIDATION AND VERIFICATION BODY ACCREDITATION DOCUMENTS KIT

A. The entire editable document kit has 7 main directories as below.

Sr. No.	List of Directory	Document of Details
1.	Quality Manual	01 files in MS Word
2.	Quality Procedures	18 procedures in MS Word
3.	Exhibits	07 exhibits in MS Word
4.	Standard Operating Procedures	03 Standard operating procedures in MS Word
5.	Blank Formats / Templates	48 formats in MS Word / excel
6.	Filled sample risk assessment and opportunity sheet	01 files in MS excel
7.	ISO/IEC 17029:2019 document matrix	01 file in MS Word

Total 80 files quick download in editable form by e delivery

B. Documentation: -

Our document kit is having sample documents required for system certification as listed below. All documents are in word and you can edit it. You can do changes as per your company need and within 5 days your entire documents with all necessary controls are ready and our many organization are certified globally in 1ˢᵗ trial with the help of our documents from any stringent certification audit. The ISO/IEC 17029:2019 is the latest edition of standard available from international organization for standardization web site.

Under this directory further files are made in word document as per the details listed below. All the documents are related to any kind of verification/validation body accreditation.

1. Quality Manual:

It covers sample copy of quality manual and clause wise details for how systems are implemented. It covers list of procedures as well as overview of organization and covers tier1 of ISO/IEC 17029:2019 documents.

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Note → The amendment number given above is at the time of issue of this manual. If any page is amended then latest amendment number of such pages is recorded in amendment record sheet and on the table of content given above.

2. Quality Procedures (18 procedures):

It covers a sample copy of mandatory procedures as per ISO/IEC 17029:2019 covering all the details like purpose, scope, responsibility, how procedure is followed as well as the list of exhibits, reference documents and formats. The list of sample procedures provided is as below.

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List of Procedures

1. Procedure for maintaining impartiality
2. Procedure for effective control of validation/verification activities delivered by entities under its operational control
3. Procedure for personnel and training
4. Procedure for managing competence of personnel
5. Procedure for procurement of externally products and services
6. Procedure for review of request for validation / verification
7. Procedure for planning of validation / verification
8. Procedure for execution of validation / verification activities
9. Procedure for review and reporting
10. Procedure to receive, evaluate and make decisions on appeals
11. Procedure to receive, evaluate and resolve complaints
12. Procedure for use of marks by client
13. Procedure for management review
14. Procedure for internal audit
15. Procedure for identification and management of nonconformities and corrective action
16. Procedure for risk assessment
17. Procedure for document and data control
18. Procedure for control of records

3. Exhibits (07 exhibits)

It covers sample copy exhibits for ISO/IEC 17029:2019 system and other related organizations.

List of exhibits

1. Principles and scope of accreditation
2. Documentation structure and codification system
3. Impartiality policy
4. Confidentiality policy
5. Operational control plan
6. Competence requirements
7. Calibration periodicity

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4. Standard operating procedures (03 SOPs)

It covers sample copy of standard operating procedure as per ISO/IEC 17029:2019.

List of Standard operating procedures

1. SOP for Protection and back–up of electronics records
2. SOP for Site safety
3. SOP for Evaluator qualification

5. Blank Formats (46 Blank formats)

It covers sample copy of blank forms required to maintain records as well as establish control and make system in the organization. The samples given are as a guide and not compulsory to follow and organization is free to change the same to suit own requirements.

List of blank formats

1.	Impartiality and confidentiality agreement	25.	Validation / verification execution report
2.	Impartiality check report	26.	Calibration status of equipment
3.	Control report	27.	Equipment History Card
4.	Training Calendar	28.	Validation / verification review and decision report
5.	Training Report	29.	Validation / verification statement
6.	Induction Training Report	30.	Appeal report
7.	Job Description and Specification	31.	Appeal registers
8.	Skill Matrix	32.	Complaint report
9.	Training Effectiveness check report	33.	Complaint register
10.	Interview report	34.	Quality objective monitoring report
11.	Employee competence report	35.	Improvement – Minutes of meeting
12.	Competence assessment report	36.	Circular
13.	Purchase Order	37.	Minutes of Meeting
14.	Indent (Purchase requisition)	38.	Audit plan / schedule
15.	Supplier registration form	39.	Internal Audit Non–conformity report
16.	Approved External Providers List (Approved Vendor List)	40.	Clausewise audit report – Management requirements
17.	Supplier Evaluation Report	41.	Clausewise audit report – Technical requirements
18.	Inspection Report	42.	Non–conformity work report
19.	Sub–contractors / External service provider's agreement	43.	Corrective Action Report
20.	Validation / Verification request	44.	Risk assessment and opportunity sheet
21.	Planning register	45.	Masterlist and Distributionlist of Documents
22.	Client feedback	46.	Change Note
23.	Validation / Verification agreement	47.	Periodic document review report
24.	Validation / verification plan	48.	Masterlist of Records

6. Filled sample risk assessment and opportunity sheet

The ready-to-use risk template in editable form is given to prepare the risk document for the organization. It is given in an excel format and can be used as a template.

7. ISO/IEC 17029:2019 document matrix

The ISO/IEC 17029:2019 requirement wise list of documented information reference of this kit is given in document matrix for ready reference to user to understand how this system is made.

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Chapter-2.0 ABOUT COMPANY

Documentation Consultancy is a progressive company promoted by a group of qualified engineers and management graduates having rich experience of over 25 years in ISO consultancy and management areas. The company serves the global customers through on-site and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certification and compliance to international standards and regulations. So far, we have **more than 2700 clients in more than 36 countries. Our readymade training kit and editable documentation kit help the clients in making their documents with ease and complying with the related ISO 17029 requirements for conformity assessment of verification or validation body and get certification faster.**

1. Our promoters and engineers have rich experience of providing management training and ISO series consultancy for **more than 2700 companies** globally. We have clients **in more than 36 countries.**

2. We are a highly qualified team of 80 members (M.B.A., Degree Engineers). Our director has rich professional experience in this field (since 1991).

3. We have 100% success rate in ISO series certification for our clients from reputed certifying bodies. We possess a branded image and are a leading name in the global market.

4. We suggest continual improvement and cost reduction measures as well as provide highly informative training presentations and other products that give you payback within 2 months against our cost.

5. So far, we have trained more than 50000 employees in ISO series certification.

6. We have spent more than 60000 man-days (170 man-years) in the preparation of ISO documents and training slides.

Documentation Consultancy is committed for:

1. Personal involvement and commitment from the day one

2. Optimum charges

3. Professional approach and globally helped many companies for this standard.

4. Hard work and updating the knowledge of team members

5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner

6. Establishing strong internal control with the help of system and use of the latest management techniques.

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Chapter-3.0 USER FUNCTION

3.1 Hardware and Software Requirements

A. Hardware

- Our documentation kit can better perform with P4 and higher computers with a minimum of 10 GB hard disk space.

- For better visual impact, you may keep the setting at high color.

B. Software

- Documents are written in MS-Office 2007 and Windows XP programs. You are, therefore, required to have MS-Office 2007 or higher versions with Windows XP.

3.2 Features of Documentation kit

- The kit contains all necessary documents as listed, and complies with the requirements of system standards.

- The documents are written in easy-to-understand English language.

- This kit will save much time in typing and preparing your documents at your own.

- The kit is user-friendly to adopt and easy to learn.

- The contents of this kit are developed under the guidance of experienced experts.

- The kit provides a model of the management system that is simple and free from excessive paperwork.

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Chapter-4.0 BENEFITS OF USING OUR DOCUMENTATION KIT

1. By using these documents, you can save a lot of your precious time while preparing the ISO documents.

2. The kit takes care of all the sections and sub-sections of ISO/IEC 17029:2019 standards and helps you to establish better system.

3. This documentation kit enables you to change the contents and print as many copies as you need. The users can modify the documents as per their industry requirements and create their own ISO/IEC 17029:2019 documents for their organization.

4. It will save much cost in document preparation.

5. You will get a better control in your system due to our proven formats.

6. You will also get a better control in your system as our proven documents and templates are developed under the guidance of experts and globally proven consultants. The team has a rich experience of more than 25 years in the ISO consultancy.

7. Our products are highly sold across the globe and are used by many multinational companies. They have got total satisfaction as well as experienced value for money.

8. In the preparation of documentation kit, our team has verified and evaluated the entire content at various levels. More than 1000 hours have been spent in the preparation of this documentation kit.

9. The entire kit is prepared by a globally proven team of leading ISO consultants.

Chapter-5.0 METHOD OF ONLINE DELIVERY

On completion of the secured purchase, we provide a username and password to download the product from our FTP server. We provide instant online delivery of the kit to the users by sending an e-mail of username and password.

For purchase, Click Here ➡ BUY

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