

D190: DEMO OF ISO 14065:2020 DOCUMENTATION KIT **Price 1299 USD**

Total editable documentation package for bodies validating and verifying Greenhouse Gas (GHG)

Completely editable documents tool kit (Quality manual, procedures, exhibits, blank forms, SOPs etc.)

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Chapter-1.0 CONTENTS ISO 14065:2020 DOCUMENTATION KIT

For bodies validating and verifying Greenhouse Gases (GHG) (More than 75 document files)

A. The entire editable document kit has 7 main directories as below.

Sr. No.	List of Directory	Document of Details
1.	Quality Manual	01 files in MS Word
2.	Quality Procedures	18 procedures in MS Word
3.	Exhibits	09 exhibits in MS Word
4.	Standard Operating Procedures	03 Standard operating procedures in MS Word
5.	Blank Formats / Templates	48 formats in MS Word / excel
6.	Filled sample risk assessment and opportunity sheet	01 files in MS excel
7.	ISO 14065:2020 Audit Checklist	01 file with approx. 300 questions
8.	ISO 14065:2020 document matrix	01 file in MS Word

Total 75 files quick download in editable form by e delivery

B. Documentation: -

Our document kit is having sample documents required for system certification as listed below. **All documents are in word and you can edit it.** You can do changes as per your company need with all necessary controls are ready and our many organizations are certified with the help of our documents from any stringent certification audit. The ISO 14065:2020 is the latest edition of standard available from international organization for standardization web site.

Under this directory further files are made in word document as per the details listed below. All the documents are related to any kind of verification/validation body accreditation.

1. Quality Manual:

It covers sample copy of sample quality manual and clause wise details for how systems are implemented. It covers list of procedures as well as overview of organization and covers tier1 of ISO 14065:2020 documents.

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(A) Table of Contents of Manual

Chapter No.	Subject	Amendment No.	ISO 14065 Clause Ref.
1	Cover page, Table of contents, amendment record sheet and glossary of terms (abbreviation)	00	=====
2	Authorization statement and company profile	00	=====
3	Control and distribution	00	=====
4 to 11	Detail chapters explaining management commitment and at macro level how system is implemented to comply requirements	00	4.0 to 11.0
<u>Annexure</u>			
ANX-1	List of documents	00	=====
Note → The amendment number given above is at the time of issue of this manual. If any page is amended then latest amendment number of such pages is recorded in amendment record sheet and on the table of content given above.			

2. Quality Procedures (18 procedures):

It covers a sample copy of mandatory procedures as per ISO 14065:2020 covering all the details like purpose, scope, responsibility, how procedure is followed as well as the list of exhibits, reference documents and formats. The list of sample procedures provided is as below.

List of Procedures

1. Procedure for maintaining impartiality
2. Procedure for effective control of validation/verification activities delivered by entities under its operational control
3. Procedure for personnel and training
4. Procedure for managing competence of personnel
5. Procedure for procurement of externally products and services
6. Procedure for review of request for validation / verification
7. Procedure for planning of validation / verification
8. Procedure for execution of validation / verification activities
9. Procedure for review and reporting
10. Procedure to receive, evaluate and make decisions on appeals

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11. Procedure to receive, evaluate and resolve complaints
12. Procedure for use of marks by client
13. Procedure for management review
14. Procedure for internal audit
15. Procedure for identification and management of nonconformities and corrective action
16. Procedure for risk assessment
17. Procedure for document and data control
18. Procedure for control of records

3. Exhibits (09 exhibits)

It covers sample copy exhibits for ISO 14065:2020 system and other related organizations.

List of exhibits

1. Principles and scope of accreditation
2. Documentation structure and codification system
3. Impartiality policy
4. Confidentiality policy
5. Operational control plan
6. Competence requirements
7. Calibration periodicity
8. Types of opinion
9. Policy on Reference to validated/verified statements and use of marks

4. Standard operating procedures (03 SOPs)

It covers sample copy of standard operating procedure as per ISO 14065:2020.

List of Standard operating procedures

1. SOP for Protection and back-up of electronics records
2. SOP for Site safety
3. SOP for Evaluator qualification

5. Blank Formats (48 Blank formats)

It covers sample copy of blank forms required to maintain records as well as establish control and make system in the organization. The samples given are as a guide and not compulsory to follow and organization is free to change the same to suit own requirements.

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List of blank formats

1. Impartiality and confidentiality agreement
2. Impartiality check report
3. Control report
4. Training Calendar
5. Training Report
6. Induction Training Report
7. Job Description and Specification
8. Skill Matrix
9. Training Effectiveness check report
10. Interview report
11. Employee competence report
12. Competence assessment report
13. Purchase Order
14. Indent (Purchase requisition)
15. Supplier registration form
16. Approved External Providers List (Approved Vendor List)
17. Supplier Evaluation Report
18. Inspection Report
19. Sub-contractors / External service provider's agreement
20. Validation / Verification request
21. Planning register
22. Client feedback
23. Validation / Verification agreement
24. Validation / verification plan
25. Validation / verification execution report
26. Calibration status of equipment
27. Equipment History Card
28. Validation / verification review and decision report
29. Validation / verification statement
30. Appeal report
31. Appeal register
32. Complaint report
33. Complaint register
34. Quality objective monitoring report
35. Improvement – Minutes of meeting
36. Circular
37. Minutes of Meeting
38. Audit plan / schedule
39. Internal Audit Non-conformity report
40. Clausewise audit report – Management requirements
41. Clausewise audit report – Technical requirements
42. Non-conformity work report
43. Corrective Action Report
44. Risk assessment and opportunity sheet
45. Masterlist and Distributionlist of Documents
46. Change Note
47. Periodic document review report
48. Masterlist of Records

6. Filled sample risk assessment and opportunity sheet

The ready-to-use risk template in editable form is given to prepare the risk document for the organization. It is given in an excel format and can be used as a template.

7. Audit Checklist (More than 300 Audit check list questions)

This covers audit questions based on the ISO 14065:2020 requirements. It will be a very good tool for the auditors to make audit questionnaire for auditing. It will bring effectiveness in auditing. A total of more than 300 questions are prepared on the basis of ISO 14065:2020.

8. ISO 14065:2020 document matrix

The ISO 14065:2020 requirement wise list of documented information reference of this kit is given in document matrix for ready reference to user to understand how this system is made.

To get more information about ISO 14065:2020 documentation kit [Click Here](#)

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Chapter-2.0 ABOUT COMPANY

Documentation Consultancy is a progressive company promoted by a group of qualified engineers and management graduates having rich experience of 25 years in ISO and management area consultancy and online training areas. The company serves the global customers through on-site and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certifications and compliance to international standards and regulations. So far, we have **more than 4500 clients in more than 101 countries. Our ready-made training and editable documents kit helps the client in making their documents with ease and helps them comply with the related ISO standard faster.**

1. Our promoters and engineers have experience in providing management training, ISO series consultancy for **more than 4500 companies** globally. We have clients **in more than 101 countries. Today more than 10000 participants had completed our online courses on auditors/lead auditors and other areas 225 courses put online**
2. We are a highly qualified team of 80 members (M.B.A., Degree Engineers). Our director has a rich professional experience in this field (since 1991).
3. We have 100% success rate in ISO series certification for our clients from reputed certifying body. We possess a branded image and are a leading name in the global market.
4. We also suggest continual improvement and cost reduction measures as well as highly informative training presentations and other products that give you payback within 2 months against our cost.
5. We have spent more than 60000 man-days (170 man-years) in the preparation of ISO documents and training slides.

Documentation Consultancy is committed for:

1. Personal involvement & commitment from first day
2. Optimum charges
3. Professional approach
4. Hard work and update the knowledge of team members
5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner
6. To establish strong internal control with the help of system and use of the latest management techniques.

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Chapter-3.0 USER FUNCTION

3.1 Hardware and Software Requirements

A. Hardware

- Our documentation kit can better perform with P4 and higher computers with a minimum of 10 GB hard disk space.
- For better visual impact, you may keep the setting at high color.

B. Software

- Documents written in MS office 2007 and windows xp programs. You are therefore required to have Office 2007 or above with windows xp.

3.2 Features of Documentation kit

- The kit contains all necessary documents as listed above and complies with the requirements of system standards.
- The documents are written in easy-to-understand English language.
- It will save much time in typing and preparing your documents at your own.
- The kit is user-friendly to adopt and easy to learn.
- The kit content is developed under the guidance of experienced experts.
- The kit provides a model of the management system that is simple and free from excessive paperwork.

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Chapter-4.0 BENEFITS OF USING OUR DOCUMENTATION KIT

1. By using these documents, you can save a lot of your precious time while preparing the ISO 14065:2020 documents.
2. The kit takes care of all the sections and sub-sections of ISO 14065:2020 and helps you to establish better system.
3. This documentation kit enables you to change the contents and print as many copies as you need. The user can modify the documents as per their requirements and create their own ISO 14065:2020 documents for their organization.
4. It will save much of the time and cost in document preparation.
5. You will get a better control in your system due to our proven formats.
6. You will also get a better control in your system due to our proven documents and templates developed under the guidance of experts and globally proven consultants. The team has a rich experience of more than 25 years in the ISO consultancy.
7. Our products are highly sold across the globe and are used by many multinational companies. They have expressed a total customer satisfaction as well as experienced value for money.
8. In the preparation of this documentation kit, our team has verified and evaluated the entire content at various levels. More than 1000 hours are spent in the preparation of this product kit.
9. The entire kit is prepared by a globally proven team of leading ISO consultants.

Chapter-5.0 METHOD OF ONLINE DELIVERY

On secured completion of purchase, we provide username and password in 8 hours to download the product from our ftp server. Thus, we provide instant on-line delivery of our products to user by sending e-mail of user name and password.

For purchase, Click Here →



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